

## Course Syllabus

1	<b>Course title</b>	Russian in the Field of Economics
2	<b>Course number</b>	2204306
3	<b>Credit hours</b>	3
	<b>Contact hours (theory, practical)</b>	3
4	<b>Prerequisites/Co requisites</b>	2204204
5	<b>Program title</b>	Bachelor's Degree in Russian and English
6	<b>Program code</b>	2204
7	<b>Awarding institution</b>	University of Jordan
8	<b>School</b>	Foreign Languages
9	<b>Department</b>	Asian Languages
10	<b>Course level</b>	Third year
11	<b>Year of study and semester (s)</b>	2023- 2024/ first semester
12	<b>Other department (s) involved in teaching the course</b>	-
13	<b>Main teaching language</b>	Russian
14	<b>Delivery method</b>	<input type="checkbox"/> Face-to-Face <input checked="" type="checkbox"/> Blended <input type="checkbox"/> Fully online
15	<b>Online platforms(s)</b>	<input checked="" type="checkbox"/> E-learning <input type="checkbox"/> Microsoft Teams <input type="checkbox"/> Moodle <input type="checkbox"/> Others: <input type="checkbox"/> WhatsApp
16	<b>Issuing/Revision Date</b>	Jan 2024

### 17. Course Coordinator:

Name: Dr.Elena Al-Momani  
Office number: 3  
Contact hours: Sun Tue Thu 15:30-16:30  
Phone number: 5355000  
Email: [e.anatolivna@ju.edu.jo](mailto:e.anatolivna@ju.edu.jo)

### 18. Other instructors:

Name:  
Phone number:  
Email:

### 19. Course Description:

This course will introduce students into the technical language of some of the most important economic branches and into its special lexicon and syntax. Students will be trained to understand and master business letters and their replies as well as to speak in formal interviews.

### 20. Course aims and outcomes:

**A- A Program learning outcomes (PLO's)**

- 1-Analyze and explain conventional narrative and descriptive texts, spoken and written, related to describing people, places, and things.
- 2-Analyze, discuss, and critique the grammatical system and function of natural human language in Russian and English languages, and develop his/her abilities and skills in phonetics, phonology, morphology, syntax, semantics, discourse analysis and pragmatics.
- 3-Develop and use his/her Russian and English language skills and engage in communicative tasks and activities in academic and non-academic contexts.
- 4-Analyze and evaluate major literary works, genres, periods, and critical approaches in Russian and English literatures.
- 5-Show respect to cultural diversity, ethics, and professional behavior and appreciate the aesthetic and rhetorical aspects in literary works from a variety of cultures.
- 6-Use information and communication technology to access global databases and information to develop his/her knowledge and skills and use them in generating new knowledge in Russian and English literary and linguistic texts.
- 7-Analyze Russian and English linguistic and cultural features effectively for the purposes of teaching Russian and English as a foreign language in a wide range of contexts.
- 8-Identify scientific research principles and use higher order thinking skills, critical and creative thinking in analyzing and observing issues related to the knowledge and skills of the Russian and English languages and literature.
- 9-Work efficiently within a team and bears the responsibility arising from it as a specialist in the Russian and English languages and practices his/her work within the value system of society and its general ethics.

**B-Course Learning Outcomes (CLOs):**

Course learning outcomes	(PLO's)										Assessment Tools									
	1	2	3	4	5	6	7	8	9	10	1	2	3	4	5	6	7	8	9	10
1. Define official and business style of speech in its written and oral manifestation.			X						X		X	X	X							
2 .Describe significant genres of official and business style.			X						X		X	X	X							
3. Demonstrate knowledge of stylistic means of phonetics, vocabulary and phraseology, word formation, morphology and syntax, to show their role in creating texts of official and business style.			X						X		X	X	X							
4. Demonstrate ability to compose various business papers, graphically correctly design any business text.			X						X		X	X	X							

## 21. Topic Outline and Schedule:

Week	Lecture	Topic	Student Learning Outcome	Learning Methods (Face to Face/Blended/ Fully Online)	Platform	Synchronous / Asynchronous Lecturing	Evaluation Methods	Resources
1	1.1		-	Face to face	E-Learning / Moodle	-	-	-
	1.2	Россия. Устройство государства.	1	Blended	E-Learning / Moodle	-	HW	Reader p. 1-15
2	2.1	Узнаём о государственном устройстве России.	4	Face to face	E-Learning / Moodle	-	HW	Reader p. 15-21
	2.2	Узнаём о государственном устройстве России.	1-3	Blended	E-Learning / Moodle	-	HW	Reader p. 15-21
3	3.1	Узнаём о государственном устройстве России.	1-3	Face to face	E-Learning / Moodle	-	HW	
	3.2	-/-	-/-	Blended	-/-	-	-/-	-/-
4	4.1	Узнаём о государственном устройстве России.	1-3	Face to face	E-Learning / Moodle	-	HW	Reader p. 15-21
	4.2	-/-	-/-	Blended	-/-	-	-/-	-/-
5	5.1	Интересное в экономике России. Узнаём о русском характере.	1-2	Face to face	E-Learning / Moodle	-	HW	Reader p. 21-39
	5.2	-/-	-/-	Blended	-/-	-	-/-	-/-
6	6.1	Интересное в экономике России. Узнаём о русском характере.	1-4	Face-to-Face	E-Learning / Moodle	-	HW Group (Team) Work	Reader p. 21-39

Week	Lecture	Topic	Student Learning Outcome	Learning Methods (Face to Face/Blended/ Fully Online)	Platform	Synchronous / Asynchronous Lecturing	Evaluation Methods	Resources
	6.2	-/-	-/-	Blended	-/-	-	-/-	-/-
7	7.1	Традиции русской семьи. Участвуем в русских праздниках.	1-4	Face-to-Face	E-Learning / Moodle	-	HW Group (Team) Work	Reader p.39-46
	7.2	-/-	-/-	Blended	-/-	-	-/-	-/-
8	8.1	Традиции русской семьи. Участвуем в русских праздниках.	1-3	Face-to-Face	E-Learning / Moodle	-	HW Group (Team) Work	Reader p.39-46
	8.2	-/-	-/-	Blended	-/-	-	-/-	-/-
9	9.1	Организуем и проводим деловые переговоры	1-4	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 46-80
	9.2	-/-	-/-	Blended	-/-	-	-/-	-/-
10	10.1	Организуем и проводим деловые переговоры	1-4	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 46-80
	10.2	-/-	-/-	Blended	-/-	-	-/-	-/-
11	11.1	Организуем и проводим деловые переговоры	1-4	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 46-80
	11.2	-/-	-/-	Blended	-/-	-	-/-	-/-
12	12.1	Готовимся к участию выставки	1-4	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 81-109
	12.2	-/-	-/-	Blended	-/-	-	-/-	-/-
13	13.1	Готовимся к участию выставки	1-3	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 81-109
	13.2	-/-	-/-	Blended	-/-	-	-/-	-/-
14	14.1	Готовимся к участию выставки	1-4	Face-to-Face	E-Learning / Moodle	-	HW	Reader p. 81-109

Week	Lecture	Topic	Student Learning Outcome	Learning Methods (Face to Face/Blended/ Fully Online)	Platform	Synchronous / Asynchronous Lecturing	Evaluation Methods	Resources
	14.2	-/-	-/-	Blended	-/-	-	-/-	-/-
15	15.1	Словарь делового человека. Читаем тексты. Готовимся к беседам.	1-4	Face-to-Face	-/-	-		Reader p. 110-215
	15.2	-/-	-/-		-/-	-	-/-	-/-

- Teaching methods include: Blended
- Evaluation methods include: 1. Homework + Participation + Assignment 2. Midterm exam 3. Final exam

## 22. Evaluation Methods:

Opportunities to demonstrate achievement of the CLOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Course Learning Outcome	Period (Week)	Platform
Homework, assignment and participation	30	All topics	All CLO's	Whole semester	Microsoft Teams, E-Learning
Mid-Term Exam	30	The first eight topics	All CLO's	The 8th-9th weeks	Campus
Final Exam	40	The last seven topics	All CLO's	According to the schedule from the Department of Registration	Campus

## 23. Course Requirements

(e.g: students should have a computer, internet connection, webcam, account on E-learning/Moodle):

## 24. Course Policies:

- A- Attendance policies: As per the University Regulations.  
 B- Absences from exams and submitting assignments on time: As per the University Regulations.



C- Health and safety procedures: According to the regulations of the University.  
D- Honesty policy regarding cheating, plagiarism, misbehaviour: According to the regulations of the University  
E- Grading policy: As explained above in 22  
F- Available university services that support achievement in the course:  
Please ask me or your academic advisor for any help or support.

## 25. References:

Бизнесмены всего мира говорят по-русски. Российский университете дружбы народов. – Москва, РУДН, 2020.

## 26. Additional information:

Name of Course Coordinator: Dr. Elena Al-Momani . Signature: \_\_\_\_\_ Date: 07/10/2023---

Head of curriculum committee/Department: ----- Signature: -----

Head of Department: Bagdagul MUSSA Signature: -----

Head of curriculum committee/Faculty: ----- Signature: -----

Dean: \_\_\_\_\_ Signature: -----

Copy to:  
Head of Department  
Assistant Dean for Quality Assurance  
Course File